

Pursuant to call, a Board Meeting of the Henrietta Fire District, County of Monroe, State of NY, was duly held at the Henrietta Fire District Station #4, 850 Bailey Road, W. Henrietta, NY on June 9, 2026, with public remote access.

MEMBERS PRESENT:

Chairman F. Joe Martin, Jr.
Commissioner William R. Gilchrist
Commissioner Jeffrey Wilson
Commissioner Ronald Barber
Commissioner Scott Pfluke
Sec./Treas. Barbara A. Schaeffer
Clerk Samantha Robinson
Counsel Peter J. Weishaar

MEMBERS ABSENT:

Chairman Martin opened the Board meeting at 5:29 PM.

Guest: EFPR CPA’s – Maura Sprague, Accountant
Maura presented the audited draft 2025 Annual Financial document and Audit Wrap Up report. The Audit testing revealed no material weaknesses or instances of non-compliance. The financial statement states an unmodified opinion with no deficiencies in internal control.

RESOLUTION NO. 112, 2026

On motion of Commissioner Wilson, seconded by Commissioner Barber, resolved to accept the audited Annual 2025 Financial Statement from EFPR, as presented.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Barber	Voting	Aye	CARRIED

RESOLUTION NO. 113, 2026

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to approve the May 12, 2026 Board meeting minutes.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Pfluke	Voting	Aye	CARRIED

RESOLUTION NO. 114, 2026

On motion of Commissioner Barber, seconded by Commissioner Gilchrist, resolved to approve the following training:

Last	First	Rank	Class	Location	Date	Cost	Coverage Hours Needed	Class Contact Hours	Coverage needed for:	ER/DR
Barrese	Thomas	FF	Live Fire Instr.	TC	6/24-6/25		10	16	6/25 D	ER
Campo	Ian	FF	Live Fire Instr.	TC	6/24-6/25		10	16	6/25 D	ER
Sackett	Josh	FF	Live Fire Instr.	TC	6/24-6/25			16		ER
Weatherell	Dwane	FF	Hazmat conf	Baltimore	6/16-6/20		24	40	18-Jun	ER
Phillips	JJ	FF	Truck IA	Montour	6/5-6/7		14	16	6/5 N	ER
Acarya	Kishan	FF	EMT refresher	pstf	5/28-8/6					ER
Parrino	Pete	FF	pump ops	pstf	6/9-7/2					ER

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Barber	Voting	Aye	CARRIED

RESOLUTION NO. 115, 2026

On motion of Commissioner Wilson, seconded by Commissioner Gilchrist, resolved to approve the payment of bills by purchase order or by voucher from Canandaigua National Bank check numbers 40385-40436 and ACH/Wire payments from the General Fund in the amount of \$603,588.24, if it should have been certified to be true and correct in a statement by or on behalf of the claimant upon a form approved by the Board of Fire Commissioners.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Pfluke	Voting	Aye	CARRIED

RESOLUTION NO. 116, 2026

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to approve the following surplus:

Personal bailout kits/ with hardware (all over 10 years old): Z- 4455, 4459, 4462, 4470, 4477, 4479, 4491, 4495, 4501, 4506, 4514, 4515, 4520, 4521, 4522, 4525, 4529, 4534, 4538, 4539, 4545, 4546, 4630, 4639

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Barber	Voting	Aye	CARRIED

RESOLUTION NO. 117, 2026

On motion of Commissioner Pfluke, seconded by Commissioner Wilson, resolved to authorize the purchase of a plow for the new #697 from Boondocker Equipment in the amount of \$11,139.80.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Pfluke	Voting	Aye	CARRIED

RESOLUTION NO. 118, 2026

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to approve the quote from Just Solutions to install the Allworx phone system at Station 5 at a cost of \$5,638.33. An additional quote was received from Soho Networks.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Barber	Voting	Aye	CARRIED

RESOLUTION NO. 119, 2026

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, the following resolution was unanimously adopted:

WHEREAS, the Henrietta Fire District has established a Building and Improvement Capital Reserve Fund for capital improvements pursuant to Section 6-g of the General Municipal Law of the State of New York; and

WHEREAS, the Board of Fire Commissioners hereby finds that replacing the fuel tanks at Station No. 4 (the "Capital Improvement") is a necessary capital expenditure; and

WHEREAS, the foregoing Capital Improvement is included in the purposes for which the Capital Reserve Fund was established by the Henrietta Fire District;

NOW, BE IT RESOLVED, THEREFORE AS FOLLOWS:

1. That the Henrietta Board of Fire Commissioners now appropriates from the Building and Improvement Capital Reserve Fund, a sum not to exceed seventy-five thousand and no/100 dollars (\$75,000.00) to replace the fuel tanks at Station No. 4.
2. That this Resolution, shall, before becoming effective, be subject to a permissive referendum. That within ten (10) days after its adoption, the District Secretary, and in the same manner as is provided for notice of annual election, shall publish notice of the passage of this Resolution in the official newspaper of the Henrietta Fire District. Such notice shall specify the date of the adoption of the

resolution, an abstract of the resolution, and shall specify that the resolution was adopted subject to a permissive referendum.

3. That this Resolution shall not take effect until thirty (30) days after its adoption, or until approved by an affirmative vote of the majority of the duly qualified voting electors of this Fire District if a petition, as prescribed by Section 6-g of the General Municipal Law, is duly filed with the Secretary of this District protesting against such Resolution and requesting a referendum as is prescribed in said section of said law.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Pfluke	Voting	Aye	CARRIED

RESOLUTION NO. 120, 2026

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to authorize the following budget transfers:

From:	3410205 Fire Equipment	\$56,680
To:	3410412 Bldg. Suppl/Repair – Sta 4	\$22,230
	3410414 Bldg. Suppl/Repair – Sta 6	\$34,450

Duly put to vote as follows:

Commissioner Barber	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Pfluke	Voting	Aye	CARRIED

RESOLUTION NO. 121, 2026

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to go into Executive Session to discuss the medical, financial, credit or employment history of a particular person, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person at 6:26PM. All voting AYE.

Returned from Executive Session at 7:03PM.

RESOLUTION NO. 122, 2026

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to accept Co. 1 volunteer application from Alec Wankel - to participate in the bunk program, upon successful completion of the volunteer recruit process.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Barber	Voting	Aye	CARRIED

RESOLUTION NO. 123, 2026

On motion of Commissioner Wilson, seconded by Commissioner Barber, resolved to accept Co. 1 volunteer application from Devi Krull-Leibert, upon successful completion of the volunteer recruit process.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Pfluke	Voting	Aye	CARRIED

RESOLUTION NO. 124, 2026

On motion of Commissioner Wilson, seconded by Commissioner Barber, resolved to accept Co. 2 volunteer application from Zachary Ochs, upon successful completion of the volunteer recruit process.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	

Commissioner Gilchrist	Voting	Aye	
Commissioner Barber	Voting	Aye	CARRIED

RESOLUTION NO. 125, 2026

On motion of Commissioner Wilson, seconded by Commissioner Barber, resolved to accept Co. 3 volunteer application from Stephen Beckham, upon successful completion of the volunteer recruit process.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Pfluke	Voting	Aye	CARRIED

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, the meeting adjourned at 7:09 PM.